



Policy Title:

Fire Safety Policy

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Responsible Office: Department of Public Safety

Responsible Official: Associate VP of Public Safety & Administrative Services

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1.0

1.1. Scope

The University of New Haven Fire Safety Policy intends to provide essential information to protect the campus community from the effects of fire and is applicable to all university faculty, staff, students, visitors, and contractors.

1.2. Policy Statement

This policy provides a fire prevention and safety document for the campus community to follow.

1.3. Purpose

Any fire in a University of New Haven building has the potential to endanger lives and destroy property. The Purpose of this policy is to promote fire safety in an effort to minimize the risks associated with fire and comply with applicable codes

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- **Authority Having Jurisdiction (AHJ)**

An organization, office, or individual responsible for enforcing the requirements of a code or standard, or for approving equipment, materials, installations, or a procedure.

- **Automatic Sprinkler Systems**

A fire suppression, control device, or series of pipes (typically water-filled) that, when activated, are proven to be effective in suppressing fires. It operates automatically when its heat-activated element is heated to its thermal rating or above, allowing water to discharge over a specified area.

- **Fire Alarm Systems**

A system or portion of a combination system consisting of components and circuits arranged to monitor and annunciate the status of fire alarm or supervisory signal-initiating devices and to initiate the appropriate response to those signals.

- **Means of Egress**

A continuous and unobstructed way of travel from any point in a building or structure to a

- (c) The location of the nearest fire extinguishers.
- (d) The location of manual pull stations.

Always report faulty alarms, pulls stations, or fire extinguishers to the Department of Public Health immediately.

If you are a person with a disability that may inhibit your ability to evacuate safely and quickly in the event of an emergency, it is recommended to alert the Department of Public Health ahead of time so that arrangements can be made to ensure your safe egress. Any

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- (d) Smoke rises, so lay as flat on the floor as possible.
- (e) Stay where you are and wait for emergency responders to assist.

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- (a) Feel the door with the back of your hand. Open slowly if not hot to check for smoke. If hot or you encounter heavy smoke, do not open! Follow the directions in section 4.1.
- (b) If not in immediate danger, make sure to have your keys and proper clothing (coat, shoes, etc.) for the elements. H(y)-2 (ou)10.27a9 1.098 o25 (s)Tc 0.007 Tw 0.413 0 Td(I)-6.6 2 imo so

However, Open flame devices may be permitted in the following situations, provided safety precautions satisfactory to and prior approval from the Fire Marshal are obtained:

- (a) For ceremonial or religious purposes
- (b) On stages and platforms where part of a performance
- (c) Where candles on tables are securely supported on substantial noncombustible bases and candle flame is protected.

10.4. Electrical

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- (a) Only University of New Haven issued space heaters are allowed.
- (b) Use of approved space heaters must follow the [Portable Electric Space Heater Policy](#) located on MyCharger.

10.6. Laundry

- (a) Do not overload washers or dryers with articles of clothing.
- (b) Dryer lint screens must be cleaned prior to and after each use.
- (c) Empty pockets before placing clothing in washer and dryers.
- (d) Turn off washer or dryer if any problems are encountered.
- (e) Keep laundry room door closed.
- (f) Report any problems immediately to facilities or ORL staff.

10.7. Grilling

Must be in accordance with the [University of New Haven Grilling Policy](#) located on MyCharger.

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Lithium-ion batteries are found in most electronic devices including cell phones, laptops, tablets, electric toothbrushes, and electronic scooters. There is an increased risk of fires and even explosions when these are damaged or improperly used, charged, or stored. Fires involving lithium-ion batteries also has the added danger of releasing toxic gases. Only purchase batteries that are listed by a nationally recognized testing laboratory and labeled accordingly.

11.1. Hoverboards, eBikes, and Electric Scooters

Hoverboards (self-balancing scooters), electric bicycles, and electric scooters are prohibited from being operated, stored, or charged inside of any building or on a property owned or controlled by the University of New Haven. This policy is intended to minimize the risk associated with the lithium-ion batteries overheating, catching fire, or exploding while charging or riding.

Anyone found to be in possession of these items will be asked to remove them from the property immediately. If this is not possible, Office of Residential Life staff may escort the owner to secured containers located outside the gatehouse where the items may be stored for safekeeping until they are able to be removed. The University Police

Department keeps this container locked at all times.

Additional information may be found in the [Hoverboard Policy](#) located on MyCharger.

11.2. Storage

(c) Contact the campus police immediately and follow their instructions.

12.0

Resident Assistants conduct health and safety inspections during the semester in every residence hall room. The local and campus fire marshals perform fire code inspections in accordance with the Connecticut Fire Prevention Code. Any issues found during these

residence hall fire safety, prevention, evacuation and muster locations.

- (d) Students living off-campus are offered training throughout the year.
- (e) Fire safety bulletins are provided to all members of the University of New Haven community throughout the year.
- (f) Fire extinguisher training is provided upon request.

14.0

Owner